

Jira in action («JIRA01»)

In this course you will learn how to create, prioritise, assign and track projects and tasks in Jira, including reporting.

Duration: 1 day

Price: 1'300.–

Course documents: Digicomp courseware in English (digital)

Content

1. Introduction
 - Domains
 - Jira licenses and distribution
 - The Atlassian community
2. Key Concepts in Jira
 - Issues
 - Projects
 - Workflows
 - Security features
3. Projects
 - Project creation
 - Components and versions
 - Project roles
4. Issues
 - Creating, editing and deleting issues
 - Issue tracking
 - Sub-tasks
 - Available actions
5. Search and filters
 - Quick searches
 - Advanced searches
 - Filter management
6. Agile Management
 - Some reminders on Agile
 - Managing Agile boards and kanban boards in Jira
 - Agile reports
7. User interface customisation
 - Dashboard configuration in Jira
 - Managing your profile
8. Reporting
 - Standard reporting
 - PowerReport

Key Learnings

- Mastering Jira basics and concepts
- Preparing for the Jira Administration training

Target audience

Jira beginners and users who want to expand and optimise their skills and procedures

Additional information

Please note: The training will be on the Jira Data Center / Service version. The trainer will discuss the differences to the Atlassian Cloud. In-house trainings can of course take place on either the Atlassian Cloud or the Server variant. Please let us know your preferences for in-house training in advance.

Further courses

- [Jira for agile teams \(«JIRA03»\)](#)
- [Jira administration \(«JIRA02»\)](#)

Any questions?

We are happy to advise you on +41 44 447 21 21 or info@digicomp.ch. You can find detailed information about dates on www.digicomp.ch/courses-business-applications/atlassian-jira-confluence/course-jira-in-action