

Leadership Skills for the First Leadership Position («H33751»)

The role as a leader demands new skills from you. In this course, you will learn the balance between control and letting go, between demanding and encouraging, and between self-demand and the needs of your employees and your team.

Duration: 2 days

Price: 2'200.–

Content

1. My role as a new leader

- My leadership role models
- Reflecting on one's own understanding of leadership and leadership behavior
- Developing your own leadership style
- Mastering the role reversal with confidence

2. Leadership tasks and tools

- Quick and confident systemic clarification of assignments
- Making holistic decisions
- Delegation: clear and simple
- Agreeing and controlling goals

3. Leading systemically

- What does «systemic leadership» mean?
- What does my system look like and what are the different expectations?
- Analysis of the essential requirements of your environment
- The cornerstones of effective and efficient leadership

4. Convincing (leadership) communication

- What is successful leadership based on?
- Recognizing and taking into account the different needs
- Formulating adequate questions and getting answers
- Communication that is appropriate to the addressee and appreciative

Key Learnings

- Applying the most important management tools
- Perceiving and meeting requirements from the environment
- Reflecting on and adapting one's own «leadership idea» to operational reality
- Knowing how to deal constructively with difficult leadership situations, with which attitude and which tools to use

Methodology & didactics

The course lives from the discussion of the practical cases of the participants. In addition, short, multimedia-based theory inputs are offered. The respective practice phases are characterized by role plays, exercises and exchange among the participants as well as constant self-reflection. The skills are reflected and deepened by means of collegial consultation.

Target audience

This course is aimed at specialists and junior managers who want to take on leadership responsibility in the near future, as well as newly appointed managers who want to develop their leadership skills. The seminar is also suitable for participants who want to reflect on and optimize leadership from the project manager role.

Additional information

This training can also be offered virtually upon request.

Any questions?

We are happy to advise you on +41 44 447 21 21 or info@digicomp.ch. You can find detailed information about dates on www.digicomp.ch/courses-leadership-soft-skills/management-leadership/course-leadership-skills-for-the-first-leadership-position